

**2024 CHARTER TOWNSHIP OF UNION**  
**Board of Trustees**  
**Regular Meeting Minutes**

A regular meeting of the Charter Township of Union Board of Trustees was held on February 14, 2024, at 7:00 p.m. at the Union Township Hall.

**Meeting was called to order at 7:00 p.m.**

**Smith moved Thering supported to appoint Trustee Bills as temporary clerk. Vote: Ayes: 5 Nays: 0. Motion carried.**

**Roll Call**

Present:

Supervisor Mielke, Trustee Bills, Trustee Brown, Trustee Smith and Trustee Thering

Excused:

Clerk Cody and Treasurer Rice

**Approval of Agenda**

**Smith moved Brown supported to approve the agenda as presented. Vote: Ayes: 5 Nays: 0. Motion carried.**

**Presentation**

- a. Nicole Frost, Isabella County Administrator/Controller, gave a presentation on the Countywide General Operation Millage Proposal.

**Public Comment**

Open: 7:28 p.m.

Steve Swaney, 1405 Greenbrier, spoke in favor of the proposed Microbrewery to be located at 2064-2075 S. Isabella Rd.

Closed: 7:13 p.m.

**Reports/Board Comments**

**A. Current List of Boards and Commissions – Appointments as needed.**

**B. Board Member Reports**

Smith – gave an update on the Isabella County Board of Commissioners meeting.

**Consent Agenda**

- A. Communications
- B. Minutes – January 24, 2024 – Regular Meeting
- C. Accounts Payable
- D. Payroll
- E. Meeting Pay
- F. Fire Reports
- G. Cross Connection Lead and Copper Inventory Program Contract Renewal with HydroCorp
- H. Purchase of one Sensus handheld meter reader and charging stand from Etna Supply
- I. Township Brine Participation Contract

**Smith moved Bills supported to approve the consent agenda as presented. Vote: Ayes: 5. Nays: 0. Motion carried.**

## New Business

### A. Discussion/Action: (Smith) Meridian Road Water Treatment Plant Filter Media Replacement Project Approval

Brown moved Smith supported to approve the bid from Peerless Midwest in the amount not to exceed \$265,960.00 for the Filter Media Replacement Project at the Meridian Treatment Plant located at 2279 Meridian Road. **Vote: Ayes: 5. Nays: 0. Motion carried.**

### B. Discussion/Action: (Nanney) Resolution of Support for a State of Michigan Tasting Room Permit for a New Microbrewery at 2064-2075 S. Isabella Rd.

Bills moved Brown supported to adopt the Michigan Liquor Control Commission's Local Government Approval Resolution to support the Swankey LLC application for a state On-Premises Tasting Room Permit needed for a proposed new microbrewery to be developed at 2065/2075 S. Isabella Road (PID 14-146-00-020-00 and -021-00). **Vote: Ayes: 5. Nays: 0. Motion carried.**

### C. Discussion/Action: (Stuhldreher) Consider increasing the amount that the Township Manager is allowed to make in a single unbudgeted purchase or commitment from \$10,000 to \$20,000 per Policy Governance 2.5.7.

Smith moved Brown supported to amend Governance Policy 2.5.7 by increasing the single purchase or commitment limit from \$10,000 to \$20,000 and to require that purchase greater than \$10,000 be reported to the Board in a timely fashion. **Vote: Ayes: 5. Nays: 0. Motion carried.**

### D. Discussion/Action: (Board of Trustees) Discussion of Board Outside Liaison Assignments

Thering moved Bills supported to appoint Trustee Smith as the Township liaison for the Isabella County Board of Commissioners. **Vote: Ayes: 5. Nays: 0. Motion carried.**

Brown moved Smith supported to appoint Trustee Bills as the Township's representative on the Intergovernmental Liaison Committee. **Vote: Ayes: 5. Nays: 0. Motion carried.**

### EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE

Open: 8:01 p.m.

Steve Swaney, 1405 Greenbrier, thanked the Board for their support to approve a liquor license for the proposed microbrewery to be located at 2064-2075 S. Isabella Rd.

Closed: 8:02 p.m.

### MANAGER COMMENTS

- Reminded the Board and citizens that the Township is leading a Care Store Donation Drive that runs through March 1<sup>st</sup>.
- Inquired if the Board has been receiving emails during the email migration from Microsoft Exchange to Microsoft 365.
- The Citizen's Survey is about ready to present to the Board at an upcoming meeting.

### FINAL BOARD MEMBER COMMENTS

Smith – Commended the County staff on their preparation, process and education they have provided on the proposed Countywide General Operation Millage Proposal.

Brown – Loved seeing people in attendance at the meeting. Thanked the County Administrator/Controller for the information.

Mielke – Expressed gratitude to the County for attending the meeting. Asked the Board to look over the documents that were received at the annual Road Commission meeting for a later discussion.

**ADJOURNMENT**

Bills moved **Brown** supported to adjourn the meeting at 8:08 p.m. **Vote: Ayes: 5 Nays: 0. Motion carried.**

APPROVED BY:

  
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Lisa Cody, Clerk

  
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Bryan Mielke, Supervisor

*(Recorded by Tera Green)*